



CITY OF WILLIAMSBURG

Economic Development 401 Lafayette Street, Williamsburg VA 23185

PROPOSAL FOR USEPA'S COMMUNITY-WIDE BROWNFIELDS COALITION ASSESSMENT GRANT RFP NO. EPA-OLEM-OBLR-18-06 / CFDA NO. 66.818

Section IV.D. – Narrative Information Sheet January 31, 2019

1. Applicant Identification

City of Williamsburg, Virginia
Department of Economic Development
401 Lafayette Street
Williamsburg, VA 23185-3617

2. Funding Requested

a. Assessment Grant Type: Coalition

b. Federal Funds Requested:

i. \$600,000

ii. N/A – Not Site-Specific

c. Contamination:

Hazardous Substances	– \$360,000
Petroleum	– \$240,000

3. Location:

City of Williamsburg, VA
James City County, VA
York County, VA

4. Property Information for Site-Specific Proposals: N/A – Not Site-Specific

5. Contacts

a. Project Director

Michele DeWitt, Director of Economic Development
401 Lafayette Street, Williamsburg, VA 23185
Phone: (757) 880-6225
Email: MDeWitt@williamsburgva.gov

b. Chief Executive/Highest Ranking Elected Official

Hon. Paul Freiling, Mayor
401 Lafayette Street, Williamsburg, VA 23185
Phone: (757) 229-5165
Email: pfreiling@williamsburgva.gov

6. Population

US Census Bureau, 2013-2017 ACS 5-Year Estimates:

City of Williamsburg:	14,817
James City County:	73,028
York County:	67,196

7. Other Factors Checklist

Other Factors	Page #
Community population is 10,000 or less.	N/A
The applicant is, or will assist, a federally recognized Indian tribe or United States territory.	N/A
The priority brownfield site(s) is impacted by mine-scarred land.	N/A
The priority site is adjacent to a body of water.	2
The priority sites (2) are in a federally designated flood plain.	2 & 3
The redevelopment of the priority site(s) will facilitate renewable energy from wind, solar, or geothermal energy; or any energy efficiency improvement projects.	N/A
30% or more of the overall project budget will be spent on eligible reuse planning activities for priority brownfield sites within the target area.	8 & 9

8. Letter from the State Environmental Authority: Attached



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 1111 E. Main Street, Suite 1400, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

www.deq.virginia.gov

Matthew J. Strickler
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-592-5482

January 17, 2019

Michele DeWitt, Director of Economic Development
City of Williamsburg
401 Lafayette Street
Williamsburg, VA 23185

Subject: Acknowledgement and Support
FY 2019 Brownfields Assessment Grant Proposal
Community Wide Hazardous and Petroleum Assessment Grant
EPA-OLEM-OBLR-18-06

Dear Ms. DeWitt:

The Virginia Department of Environmental Quality (DEQ) is in receipt of your request for support to the above referenced brownfields grant application. The request will be for a community-wide EPA Brownfields Assessment grant for the a coalition comprised on the City of Williamsburg, James City County, York County, and the Greater Williamsburg Partnership. DEQ is pleased to add our support for the subject EPA grant proposal and has been working closely with the City of Williamsburg to address their unique brownfield challenges.

It is our understanding that all three jurisdictions have identified priority brownfields sites within their target areas that create significant opportunities for redevelopment in areas where the three jurisdictions meet. DEQ has worked extensively to help resolve environmental issues and promote redevelopment a 700 acre high priority site known as BASF Williamsburg. This site alone represents an opportunity to have a significant impact on the regional redevelopment goals.

The DEQ Brownfields Program is pleased to provide our support for this grant proposal and feels that if successful the grant funds would play a vital role in the revitalization efforts in the target areas. It is our sincere hope that the subject proposal will be successful, and I look forward to continuing to work with your staff. If I can be of further assistance please don't hesitate to call me at (804) 698-4064.

FY 2019 Brownfields Assessment Grant Proposal
Community Wide Hazardous and Petroleum Assessment Grant
EPA-OLEM-OBLR-18-06
January 17, 2019

Sincerely,

A handwritten signature in blue ink that reads "Vincent Maiden". The signature is written in a cursive, flowing style.

Vincent A. Maiden, CPG
Brownfields Program Coordinator

cc: Jeff Deibler – DEQ-TRO
Meade Anderson – DEQ- CO
Lori Kroll – Draper Aden Associates

**City of Williamsburg, Virginia on Behalf of a Coalition of
Williamsburg, James City County, York County and Greater Williamsburg Partnership
PROPOSAL FOR USEPA'S COMMUNITY-WIDE BROWNFIELDS COALITION ASSESSMENT GRANT
RFP NO. EPA-OLEM-OBLR-18-06 / CFDA NO. 66.818
Section IV.E. – Narrative Proposal / Ranking Criteria
January 31, 2019**

1. PROJECT AREA DESCRIPTION AND PLANS FOR REVITALIZATION

1.a.i. Background and Description of Target Areas: The **City of Williamsburg (City)**, **James City County (JCC)**, **York County (YC)** and the **Greater Williamsburg Partnership (GWP)**, a regional non-profit business organization supporting economic development for all three localities, are collectively hereinafter referred to as ***Williamsburg or Coalition***. The region encompasses the northern half of the Virginia Peninsula, the coastal plain between the James and York Rivers near the Chesapeake Bay. The area is known as the Historic Triangle due to its unique role in the founding of America and is among the busiest tourist destinations in the world. The western point of the Triangle, Jamestown in JCC, is the site of the first colonial government. Williamsburg, the northern point, was Virginia's colonial capital during the struggle for independence and home to Colonial Williamsburg, a restored 18th-century city and the world's largest living history museum. The eastern point, Yorktown in YC, is the site of the final major battle of the Revolutionary War. The target areas and brownfields sites described below emphasize areas where their boundaries meet.

On the eastern side of the City is an area, locally referred to as ***the Edge***, where JCC and YC adjoin the City limits near the intersection of Route 143/Merrimac Trail and US Route 60/Pocahontas Trail, a once thriving shopping area that has seen recent decline. Strip malls, shopping centers and hotels with inefficient access and large parking lots of a bygone era have left the area unattractive and in need of a boost. Adjacent residential neighborhoods are also in decline near this otherwise well positioned commercial junction. Envisioning an "eatertainment" zone in this corridor to attract new investment, the Coalition hopes to increase tax revenue and expand access to family attractions. Existing restaurant/retail venues in the area will benefit from an infusion of investment in the Edge.

A key target area for JCC redevelopment is the unincorporated ***community of Grove***, roughly in the center of the Historic Triangle. East of the James River and separated from Newport News by Skiffes Creek, a portion of Grove also extends into YC. Historic places include Carter's Grove Plantation, built in 1755 and now owned by the Colonial Williamsburg Foundation. Contemporary development began when freedmen from Carter's Grove and other plantations settled here after the Civil War. Before 1918, Grove was lightly populated, its residents working mostly as farmers and fishermen, but during the two World Wars, population increased markedly due to an influx of displaced people, mostly African American, who were uprooted by federal land acquisition for nearby waterfront military installations. Today, Grove includes residential areas, churches, neighborhood retail and service facilities, a community center and a school. Along the southwestern edge of Grove, available sites and frontage on the James River and Skiffes Creek are zoned for industrial purposes and have been attractive to developers. However, large portions of Grove are located within a designated Resource Projection Area under the Chesapeake Bay Act and a recognized national wetlands conservation area. Tributaries of the James River provide local drainage with Skiffes Creek defining the southeasterly border of Grove and JCC before joining the James. These historical and environmental assets create redevelopment challenges requiring considerable planning.

YC's target areas include **Lightfoot** in the north adjoining JCC, including large vacant tracts associated with the old Williamsburg Pottery, which represent lost opportunities for income, job creation and sales and property tax revenue that, if addressed, could be re-invested in revitalization projects. A second target area lies at the southern end of YC in the **Tabb Lakes** area near the border with the City of Newport News. Along Route 17, and particularly near its intersection with Route 171, underutilized properties, including several large auto salvage yards, detract from nearby residential areas and limit area development at this gateway. To visitors, these brownfields sites create a perception of a forgotten era and contribute to a sense of deterioration for local residents.

1.a.ii. Description of the Priority Brownfield Sites: All three jurisdictions have identified priority brownfield sites within their target areas that create significant opportunities for redevelopment. Priority sites in the Edge area, where the 3 jurisdictions meet, include the old **James-York Plaza** (1958) on Route 143 and **Trail Plaza** (1981) on Merrimac Trail near its intersection with 2nd Street, and the former **George Washington Inn** (1973) that has recently been vacated. The shopping centers, while partially occupied, have been underutilized for years and stand as specters of a bygone era when more space was used for parking than shopping. Additional vacant space includes a **Farm Fresh** grocery store also on Merrimac Trail. With buildable space at a premium in the region, the Coalition has recognized higher and better uses for many of the older strip centers, gas stations and auto repair shops in this area. These sites would greatly benefit from a comprehensive planning exercise that would include marketing and feasibility analyses to determine future redevelopment opportunities in the area, particularly focusing on the potential for a future restaurant/entertainment zone.

A high priority site in the Grove target area, the **BASF Williamsburg** property, is surrounded by waterways, ***bounded on the west by the James River, on the east by Woods Creek, and on the south by Skiffes Creek.*** The site totals around 700 acres, approximately 400 acres of which is undeveloped, with vacant manufacturing facilities of over 440,000 SF. Originally owned by Dow Chemical, who began production of acrylic fibers at the site in 1958, BASF acquired the site in 1978 and located their North American Fiber Division Headquarters here to continue production of acrylic products (fibers, spun yarns, and anti-static, non-filament yarns) for use in apparel and home furnishings. In 1989, the industrial portion was sold to Mann Industries, which maintained production of acrylic fibers until forced into receivership in 1993. The facility has been vacant since that time. ***The entire site is located within low lying coastal plains, with the bulk of the undeveloped property also within a flood zone or designated resource protection area.*** Even with these limitations, the property has tremendous potential. With rolling terrain and ***2 miles of frontage on the James River,*** it commands panoramic views of the James and surrounding estuaries and has direct access to rail and the Port of Hampton Roads. Currently zoned M-2 for General Industry, the site has tremendous redevelopment potential for industrial uses that would benefit from its access to existing utilities, transportation and shipping infrastructure. As an added incentive, BASF has agreed to demolish existing improvements. Facilitating assessments and redevelopment planning for this site could be a game-changing opportunity to see this property returned to productive use.

The story of the old **Williamsburg Pottery** in the Lightfoot area of northern YC is rooted in the American enterprise system. Jimmy Maloney founded the Pottery in 1938 when he bought a half-acre for \$150, built a kiln, and began making 18th-century salt glaze reproductions to sell at low prices. The business burgeoned into a variety of housewares and crafts, again focusing on low prices. Maloney continued to expand the facility into a sprawling warehouse complex that by the 1960s was the largest US importer of home goods from Asia and a major tourist attraction. As popularity with tourists grew, he added a campground and factory outlet stores, expanding across the railroad tracks

and growing to over 300 acres and 32 buildings. By the early 1980s, the Pottery was earning \$60 to \$70 million by attracting around 3 million visitors annually, who came to find “treasures” at cheap prices. During the mid-1990s, it became so popular that Amtrak made the Pottery a regular stop for passengers. Business began a decline in the late 1990s with more modern shopping venues closer to Williamsburg and continued to struggle until Maloney’s death in 2005. His widow began an ambitious renewal project with construction of a smaller, more modern marketplace in 2012,¹ but the Pottery has never regained its legendary stature, and the old facilities have lain dormant. On the southern end of YC at the intersection of Routes 17 and 171, priority sites include **several large auto salvage yards**. Collectively taking up around 35 acres and in place since the 1980’s, these sites present tremendous openings for more productive use at this important County gateway.

On the north side of Williamsburg, the former **Eastern State Hospital (ESH)** site is located on Ironbound Road partly within City limits and partly within JCC limits. The original ESH, built in 1773 in Williamsburg, was the first public facility in the US constructed for the care and treatment of the mentally ill. The original ESH facility moved to the subject site in the mid-20th century. A portion of the 1950’s campus is now owned by William & Mary, who acquired 38 acres and 5 buildings for student housing in 1980. While initially used for housing, the buildings closed in 2006 when new dormitories were built on the main campus. Today, the old ESH buildings lay empty, the subject of ghost lore for students.² The rest of the old ESH site of about 540 acres, much of which is undeveloped, is owned by the Commonwealth but presents a unique opportunity for infill development, including a number of abandoned buildings currently for sale as surplus. ***A portion of the ESH tract lies within designated Special Flood Hazard Areas.***³

1.b.i. Redevelopment Strategy and Alignment with Revitalization Plans: Regional cooperation, particularly for economic and community development, is essential to the Williamsburg area. In 2006, the governing bodies of the City, JCC, and YC agreed to coordinate reviews and updates to their respective 5-year comprehensive plans to provide opportunities for joint public forums to talk about issues of mutual interest with a focus on geographic areas where boundaries meet, including the target areas and priority sites detailed above.⁴ Their common concerns revolve around affordable housing, efficient transportation, infrastructure availability, controlled growth, environmental stewardship, land use compatibility and pooling of resources to benefit all citizens,⁵ all focusing on opportunities for infill development and revitalization of priority sites as outlined with the individual site descriptions included in **Section 1.a.ii** above.

1.b.ii. Outcomes and Benefits of Redevelopment Strategy: The Coalition was formed in 2017 to establish a cohesive approach to common redevelopment challenges including constraints on new economic activities and affordable housing⁶, partly due to the presence of major military installations and resource protection areas in the region that limit availability of developable land. The Coalition will enhance economic potential within the target areas with emphasis on planning for and creating greenspaces and public improvements compatible with proposed end uses where feasible, which also fits well with existing revitalization strategies incorporated into each locality’s comprehensive plan as well as the region’s long-term vision for growth.

¹Daily Press, July 2005: <https://www.dailypress.com/news/dp-xpm-20050719-2005-07-19-0507190097-story.html>

²William & Mary University Advancement, October 2018: <https://advancement.wm.edu/news/2018/halloween-dillard.php>

³FIRM Flood Panel 51095C1036D, March 2014: <https://www.williamsburgva.gov/home/showdocument?id=9831>

⁴Historic Triangle Coordinated Comprehensive Plan Review Summary Report, April 2014: https://www.yorkcounty.gov/DocumentCenter/View/2056/HT_Comp-Plan?bidId=

⁵Williamsburg Community Profile, 2018: http://virginialmi.com/report_center/community_profiles/5104000830.pdf

⁶Virginia Gazette, December 2015: <https://www.vagazette.com/news/va-vg-look-ahead-20151231-story.html>

1.c.i. Resources for Site Reuse: Through their respective **Economic Development Authorities** (EDAs), all three communities have incentives in place to encourage redevelopment at brownfields sites assessed through this program. As political subdivisions established by the Code of Virginia, EDAs are charged by their governing bodies to attract commercial and industrial enterprises that will best contribute to the economic wellbeing of the community and the preservation of its natural resources. EDAs can issue tax-exempt bonds to finance facilities within their jurisdictions and provide incentives to encourage redevelopment of existing businesses and sites, including small grants for capital investments, local permitting and utility fee waivers, and assistance with expediting local review and permitting processes. EDAs of both the City and YC have **demolition programs** in place to infuse cash into projects that encourage redevelopment of underutilized properties, benefitting their respective tax bases and enhancing commercial corridors and economic viability. Funding is available to property owners to demolish existing buildings as zero-interest loans, which can be forgiven based on the amount of increased real property taxes paid after redevelopment. The City's demolition program, in place since 2007, has received national and state recognition as a game-changing economic development tool and has, to date, leveraged \$79 of private funds for every \$1 spent on the program, which does not include associated gains in property, meals, sales, and BPOL taxes. Also in YC, a program instated in 2016 allows the EDA to **purchase key parcels** to attract new businesses, speed up development, increase tax revenues, and clean up outdated properties for future development.⁷ Lastly, in May 2018, the US Department of Treasury approved Grove as one of 212 low-income census tracts in Virginia designated as an **Opportunity Zone**, which provides tax benefits to boost reinvestment. The area overlaps with parts of the City's tourism and hospitality district, bringing options to existing businesses and potentially attracting affordable housing projects to that area.⁸

The City has previously received direct state leverage funding from the **Virginia Brownfields Assistance Fund (VBAF)** as further detailed in **Section 4.b.ii**, and other state leveraging options are available to draw upon for redevelopment, including the **Commonwealth's Opportunity Fund**, which offers cash grants to offset project-related costs, e.g., acquisition, access, utility extension/capacity improvements, construction, build-out, and/or job training, and the **Economic Development Access** and **Rail Industrial Access** programs that provide funds to construct access roads and railroad tracks for new or expanding projects having a positive impact on economic development in Virginia.

1.c.ii. Use of Existing Infrastructure: Existing infrastructure is in place for most redevelopment projects envisioned for the Coalition's target areas and priority sites, although some improvements may be necessary depending upon the proposed end use for particular sites. As an example of how the localities will address potential infrastructure deficiencies, JCC has plans in place to make transportation and stormwater improvements in Grove. This project proposes some widening of existing travel lanes within residential neighborhoods while primarily addressing historic drainage and flooding issues in the area.⁹

2. COMMUNITY NEED AND COMMUNITY ENGAGEMENT

2.a.i. The Community's Need for Funding: As a whole, the region appears to fare well economically due to large military installations in the region as well as a heavy emphasis on tourism. However, pockets of disinvestment and lagging economic vitality exist, where challenges include addressing a growing aging population and an economy highly dependent on tourism, which creates seasonal, low-wage jobs and a shortage of affordable housing for the seasonally employed. These challenges are

⁷Daily Press, December 2016: <https://www.dailypress.com/news/york-county/dp-nws-evg-york-county-eda-17-land-20170822-story.html>

⁸Virginia Gazette, May 2018: <https://www.vagazette.com/news/va-vg-grove-investment-0530-story.html>

⁹JCC Capital Projects Announcement, January 2019: <https://www.jamescitycountyva.gov/3563/Grove-Area>

exacerbated in the target areas. The area within City limits near the **Edge** includes the highest concentration of low-income residents in the City. According to ACS 5-Year Estimates for 2017,¹⁰ MHI in this Census Tract (3702) is estimated at \$48,873, which is only around 71% of the state MHI (\$68,766) and 90% of the remainder of the City (\$54,606). Approximately 25% of residents in the target area live below the poverty level. In **Grove**, the target area for JCC, (Census Tract 801.02), MHI is \$44,671, or below 65% of state MHI and around 55% of MHI for the rest of the County (\$80,772). Approximately 18.8% of the population in Grove lives below the poverty level. The most distressed areas of YC include Census Tract 510, which includes residential areas in **Lightfoot** adjacent to the Pottery site and Camp Peary. MHI in this area is \$59,483, or 86% of state MHI and under 69% of the remainder of the County (\$86,781). Higher poverty rates (13.4%) are also prevalent in Tract 510. Clearly, these communities have very limited resources to facilitate meaningful improvements in the vicinity on their own, and addressing brownfields in anticipation of redevelopment will positively impact their wellbeing.

2.a.ii. Threats to Sensitive Populations

(1) Health or Welfare of Sensitive Populations: In JCC's Grove Community (Census Tract 801.02), approximately 45% of the population is minority and approximately 18.8% of the population lives below the poverty level. In this area, disinvestment and long-standing poverty have created a significant drain on economic opportunities for residents. Redevelopment of the priority sites will benefit the health and welfare of sensitive populations in this target area particularly.

(2) Greater Than Normal Incidence of Disease and Adverse Health Conditions: **No health data are available at the census tract level for the Coalition's target areas.** However, the communities recognize that long-term disinvestment in these areas has led to generally blighted conditions (substandard housing, abandoned or underutilized buildings, and vacant lots). While health impacts of blighted properties are often not immediately visible or felt, recent studies on how blight affects the health of individuals and neighborhoods show that quality of housing contributes directly to general well-being and leads to poor health. Exposure to poor indoor air quality, mold, lead, and rodent and insect infestations lead to asthma and other respiratory illnesses, lead poisoning, learning and behavioral problems, and other serious health issues.¹¹ The rubric of the "broken window theory" suggests that vacant properties and persistent blight attract criminal activity and have been shown to have deleterious effects on area residents, including mental distress, higher rates of chronic illness, sexually transmitted diseases, stunted brain and physical development in children, and retreat of area residents into unhealthy eating and exercise habits.

Additionally, according to the latest available Williamsburg Health Foundation Citizen Health Report (2017),¹² a large portion of the population growth in Greater Williamsburg will come from increases in the population over age 60. By 2040, persons over age 60 in the area will increase to about 31.5% of the overall population. However, the process of aging will affect certain localities more than others. The percent of the population over age 60 is expected to remain constant in the City at about 20% and in YC at 24.5% between 2016 and 2040, while in JCC the over 60 population is expected to increase to 39.3%. Again, as with population growth more generally, the process of aging will place a larger burden on local housing and health care to a larger and older population.

¹⁰US Census Bureau, American Fact Finder, 2017 American Community Survey 5-Year Estimates, DP-03, Selected Economic Characteristics: https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_DP03&prodType=table

¹¹Urban Blight and Public Health, 2017: https://www.urban.org/research/publication/urban-blight-and-public-health/view/full_report

¹²Williamsburg Health Foundation, Citizen Health Report, 2017: <http://williamsburghealthfoundation.org/wp-content/uploads/whf-annual-report-2017.pdf>

(3) Economically Impoverished/Disproportionately Impacted Populations: Of the target areas, **Grove** in JCC is perhaps the starkest example of need in the region. County officials determined too few housing options exist for low- and moderate-income residents through a 2016 housing study. Approximately 29% of JCC workers earn \$7.81 per hour (\$1,354 per month), or \$16,248 per year if they work full-time. In 2016, the median gross rent (rent plus utilities) was estimated at \$1,148 per month in JCC, according to the study. The US Department of Agriculture also considers Grove a food desert because the area lacks fresh foods typically found in large grocery stores. About 4,300 people live in Grove, where a large percentage of the population lives in poverty, according to the JCC planning department. Grove Christian Outreach Center provided food to about 1,524 people, or over 35% of the population, through its distribution services in 2017.¹³

2.b.i. Community Involvement: Recognizing the importance of community involvement in the brownfields prioritization and redevelopment process, the Coalition will engage the GWP board, made up of elected officials, administrative officers, economic developers, and public/private sector representatives from each locality to serve as the **Williamsburg Brownfields Redevelopment Advisory Group (Williamsburg BRAG)**. The BRAG will advance a sustainable brownfields redevelopment program for the entire region and will serve as brownfields ambassadors, advisors and a steering committee throughout the project, bringing their community vision and expertise in higher education, health care, historic development, construction and real estate. Among the first tasks of the BRAG will be development of a **community involvement plan** to guide broader community support for the overarching goals of the program and engage affected stakeholders to better understand their needs, concerns, and interests related to the brownfields program. The purpose of this plan is to provide a voice for the broader community and a forum for those who may not be directly represented by the BRAG. Based on initial outreach efforts by the Coalition members, the following **Project Partners** have committed to participation in the program:

Partner Name	Point of Contact / Email / Phone	Specific Role in Project
William & Mary	Julie Summs / jgsumms@wm.edu Phone: (757) 221-4000	Committee Representation Higher Education Liaison
Colonial Williamsburg Foundation	Jeff Duncan / JDuncan@CWF.org Phone: (757) 229-1000	Committee Representation Historic Resources Liaison
Williamsburg Area Assn of Realtors	Susan Gaston / susan@gastongroup.com Phone: (757) 253-0028	Committee Representation Marketing / Development Liaison
Williamsburg Health Foundation	Kyra Cook / kcook@williamsburghealthfoundation.org Phone: (757) 903-4116	Committee Representation Community Health Liaison

2.b.ii. Incorporating Community Input: Among the elements of the community involvement plan will be a schedule for providing regular community updates through press releases, website content, and social media outlets. The community involvement plan will also include schedules for open house meetings and planning charrettes that will occur at appropriate intervals throughout the 3-year project period. These advertised public meetings will be conducted during evening and/or weekend hours to encourage participation by the entire community. With focus on stakeholders who will be most affected by the project, these meetings will include updates by BRAG members, staff and

¹³Virginia Gazette, May 2018: <https://www.vagazette.com/news/va-vg-grove-investment-0530-story.html>

consultants about program status to provide an open forum for engagement and education, facilitate direct, two-way communication and encourage the exchange of ideas. Formal project updates will be conducted through advertised public information presentations at regular intervals, at least once per year, within each locality to keep the general public informed of progress.

3. TASK DESCRIPTIONS, COST ESTIMATES AND MEASURING PROGRESS

Task Descriptions below define all grant funded activities, with 60% designated for hazardous and 40% for petroleum sites and include how estimated costs were derived. **Task Descriptions** are followed by an associated **Budget Table** and a **Summary Outputs Table** included in **Section 3.b**.

3.a.Description of Tasks and Activities

**Task 1: Cooperative Agreement Oversight and Community Engagement – Total \$40,000
\$7,500 Travel+\$2,500 Supplies+\$30,000 Contractual (\$24,000 Hazardous / \$16,000 Petroleum)**

Cooperative Agreement Oversight includes activities integral to achieving the purpose of the grant, e.g., program development, project oversight, administration, performance monitoring and reporting, and attending conferences. While these programmatic activities are eligible for reimbursement, they will be conducted in-kind by staff at an estimated \$15,000 (\$5,000 average per year). Grant eligible direct (reimbursable) costs include a travel budget of \$7,500 for two or more staff representatives to attend up to three conferences, including EPA National and Region 3 Brownfields Conferences and state conferences during the project period. Direct costs for advertisement of public meetings and community events and printing of related project materials (site brochures, posters, maps, etc.) are budgeted at \$2,500 (\$833 average per event). Contractual costs include consultant reporting assistance estimated at \$12,000 (\$4,000 per year) for preparing quarterly and annual status reports and entering/updating site information in ACRES. Contractual costs for **Community Engagement** are estimated at \$18,000 (\$6,000 per year) and include technical assistance to maintain interaction with stakeholders and the community throughout the project. Primary activities include (1) developing news releases for local media and content for special brownfields pages for Coalition member websites to provide project updates, post reports and summaries of findings, and cite success stories; (2) preparing educational and outreach materials describing the program and its benefits to property owners, developers and citizens; and (3) facilitating public informational meetings approximately once per year per member locality (9 total). Estimated in-kind expense of \$12,000 (\$4,000 per year) for Community Engagement Activities includes staff time to coordinate and participate in stakeholder and community meetings.

**Task 2: Brownfields Inventory Mapping / Database, Preliminary Site Characterization, Eligibility Determinations, Prioritization and Access Coordination
Total \$24,000 Contractual (\$14,400 Hazardous / \$9,600 Petroleum)**

The Coalition will begin their program with preparation of a brownfields inventory and database for sites in all member localities. Properties will be compiled, characterized, and prioritized, and a pool of sites will be selected for assessment. The number of sites chosen will depend upon access considerations and assessment costs. No assessments will be conducted prior to confirming eligibility with EPA, and, when applicable, with DEQ for petroleum sites. In-kind staff expenses are estimated at \$12,000 (\$4,000 per year) to oversee this task and coordinate access with private property owners.

**Task 3: Environmental Site Assessments (ESAs)
Total \$356,000 Contractual (\$213,600 Hazardous / \$142,400 Petroleum)**

Upon receiving eligibility determinations and access from property owners, consultants will conduct approximately **18 Phase I ESAs (10 Hazardous and 8 Petroleum)**. The number of ESAs within each locality will be determined during the inventory process and in accordance with the Coalition's MOA developed prior to start of the project per **Section 4.a.i**. ESAs will be compliant with ASTM E1527-13, which meets EPA's latest All Appropriate Inquiry standard. Time and costs for completion of Phase I ESAs are contingent upon many factors, e.g., property size, existing improvements, past and present uses, and extent of known or suspected Recognized Environmental Conditions (RECs). Approximately 6 Phase I ESAs will be completed per year with all being completed within 24 to 30 months of site selection at an average unit cost of \$5,000 per assessment, which is typical for the industrial and commercial properties anticipated. Based on Phase I ESA results, sites will be evaluated to determine which require Phase II ESAs, which will include (a) project planning activities, e.g., a generic Quality Assurance Project Plan (QAPP) and site specific Health and Safety Plans (HASPs) and Sampling and Analysis Plans (SAPs); (b) soil and groundwater sampling; (c) lab analyses; and (d) summary reports with recommendations for further action, if warranted. The Coalition expects to complete **6 Phase II ESAs (3 Hazardous and 3 Petroleum)** within 24 to 30 months of site selection. Based on experience with similar properties, contractual services will average \$40,000 per Phase II ESA (6) and \$2,000 per project plan (13). Estimated in-kind commitment of \$12,000 per year (\$36,000 total) includes staff time to coordinate with consultants and owners, oversee/monitor assessments, and review results/reports prior to EPA submittal.

Task 4: Preliminary Planning for Remediation and Redevelopment
\$180,000 Contractual \$108,000 Hazardous / \$72,000 Petroleum)

For some sites selected for Phase II ESAs, preliminary remediation plans will be prepared to review alternatives for further environmental investigation and/or remediation. Preliminary cost estimates for alternatives and reports will be prepared and coordinated with EPA and DEQ for proposed remedial actions. Staff and consultants will also work with community stakeholders in each locality to conduct preliminary area-wide or site-specific redevelopment planning for selected target areas and/or individual properties to explore best reuse and economic potential of assessed sites. This will include marketing/feasibility studies, master plans and conceptual development plans for target areas and specific sites. A total of 6 Remediation/Redevelopment Plans are anticipated at an average contractual cost of \$30,000 per plan. Coordination with EPA and DEQ, informing citizens of site findings, and gathering input for redevelopment plans will be provided by staff on an in-kind basis at approximately \$3,000 per plan (\$18,000 total). **NOTE: Planning Task budget of \$180,000 represents 30% of the total grant budget as indicated on Williamsburg's Other Factors Checklist.**

3.b. Cost Estimates and Outputs: The **Task Descriptions** above include information regarding how estimates were derived for each task and were developed to achieve the primary goal of completing 18 Phase I ESAs; 6 Phase II ESAs, including associated quality assurance and work plans; and 6 remediation/redevelopment plans within the 3-year project period. The **Project Budget Table** below includes direct costs for travel, supplies and contractual assistance. Coalition members will provide in-kind services, including administration, coordination and product reviews, and will supplement expenses for communication materials, advertisement, and other community involvement activities through their respective department budgets if needed. The number of sites assessed per locality will be established prior to the start of the program through the Coalition's MOA described in **Section 4.a.i**. and will be consistent with the **Project Outputs Summary** that follows the budget.

PROJECT BUDGET TABLE

TASK → CATEGORY ↓	1 Oversight / Community Engagement	2 Inventory / Prioritization / Access	3 Environmental Site Assessments (ESAs)*	4 Remediation / Redevelopment Planning	TOTAL
Travel	\$7,500	\$0	\$0	\$0	\$7,500
Supplies	\$2,500	\$0	\$0	\$0	\$2,500
Contractual	\$30,000	\$24,000	\$356,000	\$180,000	\$590,000
SUBTOTAL	\$40,000	\$24,000	\$356,000	\$180,000	\$600,000
Hazardous Sites	\$24,000	\$14,400	\$213,600	\$108,000	\$360,000
Petroleum Sites	\$16,000	\$9,600	\$142,400	\$72,000	\$240,000
GRANT TOTAL	\$40,000	\$24,000	\$356,000	\$180,000	\$600,000

*Includes Phase I & II ESAs, Work Plans (QAPP, HASPs, SAPs)

PROJECT OUTPUTS SUMMARY

TASK	DESCRIPTION	CATEGORY	BUDGET	AVERAGE	PER	ANTICIPATED OUTPUTS
1	Cooperative Agreement Oversight & Reporting	Contractual	\$12,000	\$4,000	Year	Quarterly Reports (4 / Year), Annual Reports (3), Property Profile Forms / ACRES Entries (18)
1	Community Involvement	Contractual	\$18,000	\$6,000	Year	Meetings (1 / Member / Yr = 9), Program Brochures (3), Media Releases (6), Web Content
1	Travel	Direct	\$7,500	\$2,500	Event	Conferences (3) for 2-3 Staff, depending on event location
1	Supplies	Direct	\$2,500	\$833	Event	Advertisement, Printing (1 Community or Site Event per Locality)
2	Inventory/Database/ Site Prioritization/Eligibility	Contractual	\$24,000	\$8,000	Year	Site Inventory Map/Database (1); Site Eligibility Forms and/or Updated Forms (30)
3	Phase I ESAs	Contractual	\$90,000	\$5,000	Site	Phase I ESA Reports (18)
3	Phase II ESAs	Contractual	\$240,000	\$40,000	Site	Phase II ESA Reports (6)
3	Quality Assurance Plans	Contractual	\$26,000	\$2,000	Plan	Phase II ESA Planning Documents including generic QAPP (1), HASPs (6) and SAPs (6)
4	Site Remediation & Redevelopment Plans	Contractual	\$180,000	\$30,000	Plan	Site Specific Remediation / Redevelopment Plans and/or Area Planning Documents (6)
GRANT TOTAL			\$600,000			

3.c. Measuring Environmental Results: Establishing and tracking performance metrics will allow the Coalition to implement, assess and communicate progress toward program goals and to determine if implementation is producing the desired return on investment. To maintain steady progress throughout the grant period, consultants will prepare **monthly reports keyed to a master plan** prepared in compliance with EPA's Cooperative Agreement Work Plan to summarize activities, e.g., milestones achieved, issues encountered, budget and schedule updates. These will be used to gauge progress, communicate with constituents and prepare performance reports meeting requirements of the Cooperative Agreement. Applicable site information will be regularly entered in **EPA's ACRES database**, and Williamsburg will provide ongoing and post-grant information describing outcomes and benefits of the funding, including additional funds leveraged, number of jobs created, acres made ready for redevelopment, and tax revenue generated as a result of the program.

4. PROGRAMMATIC CAPABILITY AND PAST PERFORMANCE

4.a.i. Organizational Structure: For **Administrative Experience**, **Michele Mixner DeWitt, CEEdC, AICP**, the City's Director of Economic Development since 2005, will bring over 27 years of experience as a planner, administrator and economic development professional to maintain oversight of the

project as **Authorized Organization Representative (AOR)**. With a bachelor's degree in City Planning from UVA and Master of Public Administration from VCU, Michele will manage and coordinate assessment and planning activities to ensure the project is completed according to EPA requirements. Combining administrative expertise with strong communications skills and economic development experience, she will initiate and maintain contacts with property owners, developers/prospects, Coalition members and community partners. Michele will plan and coordinate program events, develop and deploy marketing materials, and interface with media on behalf of the Coalition. **Public Works Director, Dan Clayton**, and his staff will provide **Technical Experience** as needed. Dan has led Public Works and Utilities Department for the City since 1975 and has over 44 years in transportation, utilities, site development and flood control projects. **City Finance Director, Barbara Dameron, CPA**, will provide **Financial Experience**. With 25 years accounting experience and 18 years in government finance, as the City's primary fiduciary officer, she has experience with budgeting, resource planning, grant management, purchasing, real estate assessment, risk management and debt management.

Upon award of the Cooperative Agreement, the City will convene Coalition representatives to establish **a governance/decision-making structure and prepare a Memorandum of Agreement (MOA)**, through which members will agree upon mechanisms and processes for implementation, e.g., stakeholder representation, outreach activities, redevelopment priorities, site selection criteria, and number of sites to be assessed per locality, to ensure equitable distribution of funds.

4.a.ii. Acquiring Additional Resources: The City will rely on a qualified outside contractor with appropriate expertise and resources to carry out the technical aspects of its Brownfields Program. For **contractor selection and procurement**, the City will follow its competitive negotiation policies and procedures to obtain high quality professional services at reasonable cost, which will be conducted in a fair and impartial manner in compliance with Federal Code 40 CFR 31.36 and the Virginia Public Procurement Act (VA Code, Chapter 43, Title 2.2). Beginning with advertisement of a request for qualifications and proposals for professional services, followed by interviews with top candidates if needed, staff will score applicants and make recommendations to City Council for approval to negotiate a contract with a qualified candidate. Applicable EPA solicitation clauses will be incorporated into the City's solicitation and final contract executed with the selected contractor.

4.b.ii. Williamsburg Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements

(1) Purpose and Accomplishments: In addition to federal and state pass-through funds totaling over \$4.1 million within just the past 5 years, since 2016 the City has been awarded a total of \$200,000 in state brownfield grants through the Virginia Brownfields Assistance Fund (VBAF) administered by Virginia Economic Development Partnership and DEQ. These grants of \$50,000 each funded asbestos abatement and petroleum remediation to facilitate demolition and redevelopment of three old hotel sites and a former strip mall that have now been returned to productive use.

(2) Compliance with Grant Requirements: As noted above, the City has managed federally funded projects and is fully capable of successfully completing all phases of work under this cooperative agreement. Williamsburg is familiar with and understands the necessity of developing work plans, creating and maintaining schedules, and assuring adherence to project terms and conditions. For all projects identified above, all applicable site information, required administrative reports, design documentation, and final inspections were submitted in a timely manner and approved by funding and regulatory agencies with purview. Final project closeout was accomplished for these projects in compliance with program requirements.

City of Williamsburg, Virginia on Behalf of a Coalition of
Williamsburg, James City County, York County and Greater Williamsburg Partnership
PROPOSAL FOR USEPA'S COMMUNITY-WIDE BROWNFIELDS COALITION ASSESSMENT GRANT
RFP NO. EPA-OLEM-OBLR-18-06 / CFDA NO. 66.818
Section III.A. – Threshold Criteria
January 31, 2019

1. Applicant Eligibility

The City of Williamsburg (City) was established in 1699 as a separately chartered political subdivision of the Commonwealth of Virginia and is considered a **General Purpose Unit of Local Government**. The City is submitting this proposal as lead agency and grant applicant on behalf of the following Coalition members, all of whom are eligible entities for this funding as **General Purpose Units of Local Government** chartered by the Commonwealth of Virginia:

- City of Williamsburg
- James City County
- York County

The 4th Coalition member, the **Greater Williamsburg Partnership (GWP)**, is a recognized **501(c)6 corporation, a public-private, nonprofit business organization** formed in 2016 to market and support economic development in the Greater Williamsburg Region. GWP's mission is to foster job creation, facilitate new investment, diversify the regional economy and nurture and improve quality of life for citizens of all three Coalition localities.

All coalition members have affirmed their agreement to be part of the coalition. See **Threshold Criteria Attachments** for copies of their letters of confirmation to apply for funding.

2. Community Involvement

The GWP board, which is made up of elected officials, administrative officers, economic developers, and public/private sector representatives from each locality, will serve as the **Williamsburg Brownfields Redevelopment Advisory Group (Williamsburg BRAG)**. The community involvement and communications component of the proposed brownfields assessment program, which is described in greater detail in the Coalition's narrative proposal **Section IV.E.2 – Community Need and Community Engagement**, includes (1) regular team meetings, (2) project updates at advertised public meetings, particularly at meetings and work sessions of the elected bodies of each Coalition locality, (3) maintaining a brownfields project information section on the localities' websites, (4) preparing printed materials, e.g., program brochures, and media releases to disseminate project updates and program success stories. The Coalition will also extend its outreach efforts to include opportunities for citizens to review project deliverables, especially remediation and redevelopment plans, through presentations to local business and civic organizations and through small group and neighborhood meetings, open house events and planning charrettes, facilitated by the BRAG, staff, and consultants, to allow a broad range of community perspectives.

3. Expenditure of Assessment Grant Funds

Not Applicable: The applicant affirms it does not have an active EPA Brownfields Assessment Grant.

**CITY OF WILLIAMSBURG, VA
PROPOSAL FOR USEPA'S COMMUNITY-WIDE BROWNFIELDS
COALITION ASSESSMENT GRANT
RFP NO. EPA-OLEM-OBLR-18-06 / CFDA NO. 66.818
January 31, 2019
Attachment 1 for SF424 Submittal**

AREAS AFFECTED BY PROJECT

1. City of Williamsburg, Virginia
2. James City County, Virginia
3. York County, Virginia

**CITY OF WILLIAMSBURG, VA
PROPOSAL FOR USEPA'S COMMUNITY-WIDE BROWNFIELDS
COALITION ASSESSMENT GRANT
RFP NO. EPA-OLEM-OBLR-18-06 / CFDA NO. 66.818
January 31, 2019
Attachment 2 for SF424 Submittal**

CONGRESSIONAL DISTRICTS OF PROGRAM/PROJECT

1. City of Williamsburg, Virginia – VA-01
2. James City County, Virginia – VA-01 and VA-02
3. York County, Virginia – VA-01



County Administration
101-D Mounts Bay Road
P.O. Box 8784
Williamsburg, VA 23187-8784
P: 757-253-6728
jamescitycountyva.gov

January 28, 2019

Ms. Michele DeWitt, Director of Economic Development
City of Williamsburg
401 Lafayette St.
Williamsburg, VA 23185

RE: FY 2019 EPA Community-Wide Brownfields Assessment Grant Proposal

Dear Michele:

James City County is pleased to join with the City of Williamsburg, York County and the Greater Williamsburg Partnership, a 501(c)6 organization, to form the Williamsburg Brownfields Coalition to submit an application for an FY 2019 EPA Community-Wide Brownfields Assessment Grant. We hereby affirm that, as a political subdivision and unit of local government first established in 1634, we are an eligible entity for this funding. We endorse and support your submittal of this application on our behalf and agree that the City of Williamsburg will be the primary applicant and lead member of this Coalition who will continue to serve as project manager if we are selected for this program. James City County confirms we will not submit a separate proposal under the current EPA solicitation.

As a region, we believe strongly in fostering job creation, facilitating new investment, diversifying our economy and nurturing and improving quality of life for our citizens. We support regionally focused economic development, which is vital to our growth and sustainability. Adaptive reuse of existing properties is an effective economic development strategy with benefits for property owners, developers, local governments, and impacted citizens. Together we have successfully employed this strategy as demonstrated by several successful regional projects focused on commercial/industrial development and improvements to transportation, telecommunications, utilities, and recreation facilities, which have produced efficient, cost-effective services for our citizens. We are pleased to continue this long-standing partnership and look forward to participating in the Williamsburg Brownfields Coalition to achieve our collective goals.

Sincerely,

Scott A. Stevens
County Administrator

Cc: Jim Icenhour, Chair, James City County Board of Supervisors

County Administrator
Neil A. Morgan



Deputy County Administrator
Mark L. Bellamy, Jr.

Deputy County Administrator
Vivian A. Calkins-McGettigan

January 24, 2019

Ms. Michele DeWitt, Director of Economic Development
City of Williamsburg
401 Lafayette St.
Williamsburg, VA 23185

RE: FY 2019 EPA Community-Wide Brownfields Assessment Grant Proposal

Dear Michele:

York County is pleased to join with the City of Williamsburg, James City County and the Greater Williamsburg Partnership, a 501(c)6 organization, to form the Williamsburg Brownfields Coalition to submit an application for an FY 2019 EPA Community-Wide Brownfields Assessment Grant. We hereby affirm that, as a political subdivision and unit of local government first established in 1634, we are an eligible entity for this funding. We endorse and support your submittal of this application on our behalf and agree that the City of Williamsburg will be the primary applicant and lead member of this Coalition who will continue to serve as project manager if we are selected for this program. York County confirms we will not submit a separate proposal under the current EPA solicitation.

As a region, we believe strongly in fostering job creation, facilitating new investment, diversifying our economy and nurturing and improving quality of life for our citizens. We support regionally focused economic development, which is vital to our growth and sustainability. Adaptive reuse of existing properties is an effective economic development strategy with benefits for property owners, developers, local governments, and impacted citizens. Together we have successfully employed this strategy as demonstrated by several successful regional projects focused on commercial/industrial development and improvements to transportation, telecommunications, utilities, and recreation facilities, which have produced efficient, cost-effective services for our citizens. We are pleased to continue this long-standing partnership and look forward to participating in the Williamsburg Brownfields Coalition to achieve our collective goals.

Sincerely,

Neil Morgan, County Administrator
York County, Virginia

Copy Thomas G. Shepperd, Jr., Chair, York County Board of Supervisors

224 Ballard Street • P.O. Box 532 • Yorktown, Virginia 23690-0532 • (757) 890-3320

Fax: (757) 890-4000 • TDD (757) 890-3621 • Email: ctyadm@yorkcounty.gov

A Hampton Roads Community

January 18, 2019

Ms. Michelle DeWitt, Director of Economic Development
City of Williamsburg
401 Lafayette St.
Williamsburg, VA 23185

RE: FY 2019 EPA Community-Wide Brownfields Assessment Grant Proposal

Dear Michelle:

The Greater Williamsburg Partnership (GWP) is pleased to join with the City of Williamsburg, James City County and York County to form the Williamsburg Brownfields Coalition to submit an application for an FY 2019 EPA Community-Wide Brownfields Assessment Grant. We hereby affirm that, as a recognized 501(c)6 organization, we are an eligible entity for this funding. We endorse and support your submittal of this application on our behalf and agree that the City of Williamsburg will be the primary applicant and lead member of this Coalition who will continue to serve as project manager if we are selected for this program. GWP confirms we will not submit a separate proposal under the current EPA solicitation.

As a regional partnership, the GWP is strongly positioned to support economic development and help shape the future of the larger community by marketing the region, creating economic opportunities, and improving quality of life in our region. Adaptive reuse of existing properties is an effective economic development strategy with benefits for property owners, developers, local governments, and impacted citizens. Together we have successfully employed this strategy as demonstrated by several successful regional projects focused on commercial/industrial development and improvements to transportation, telecommunications, utilities, and recreation facilities, which have produced efficient, cost-effective services for our citizens. We are pleased to continue this long-standing partnership and look forward to participating in the Williamsburg Brownfields Coalition to achieve our collective goals.

Sincerely,



Steve Meade, Board Chair
Greater Williamsburg Partnership

Cc: David Denny, Executive Director, GWP

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

01/28/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

Virginia

8. APPLICANT INFORMATION:

* a. Legal Name: City Of Williamsburg, Virginia

* b. Employer/Taxpayer Identification Number (EIN/TIN):

54-6001680

* c. Organizational DUNS:

1507360980000

d. Address:

* Street1:

401 Lafayette St

Street2:

* City:

Williamsburg

County/Parish:

* State:

VA: Virginia

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

23185-3617

e. Organizational Unit:

Department Name:

Economic Development

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Michele

Middle Name:

Mixner

* Last Name:

DeWitt

Suffix:

Title: Director of Economic Development

Organizational Affiliation:

City of Williamsburg, Virginia

* Telephone Number:

757-880-6225

Fax Number:

* Email: MDeWitt@williamsburgva.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.818

CFDA Title:

Brownfields Assessment and Cleanup Cooperative Agreements

* 12. Funding Opportunity Number:

EPA-OLEM-OBLR-18-06

* Title:

FY19 GUIDELINES FOR BROWNFIELDS ASSESSMENT GRANTS

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

USEPA COMMUNITY-WIDE BROWNFIELDS COALITION ASSESSMENT PROGRAM

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="600,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="600,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	<input type="text" value="Ms."/>	* First Name:	<input type="text" value="Michele"/>
Middle Name:	<input type="text" value="Mixner"/>		
* Last Name:	<input type="text" value="DeWitt"/>		
Suffix:	<input type="text"/>		

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed: